



EUROPEAN PARA
CHAMPIONSHIPS

2023

ROTTERDAM

8th to 20th August



EUROPEAN PARA CHAMPIONSHIPS PRE-REGISTRATION GUIDE

PARA CYCLING



Ministry of Health, Welfare and Sport

**ROTTERDAM.
MAKE IT
HAPPEN.**



1

ABOUT THE EUROPEAN PARA CHAMPIONSHIPS

WHAT ARE THE EUROPEAN PARA CHAMPIONSHIPS?

The European Para Championships are a multisport event. The event will be staged every four years and will always be hosted by a major European city in the year preceding the Olympic- and Paralympic Games. For the first time, the European Championships of ten different parasports will be organized simultaneously in one host city.

The 2023 edition will take place in Rotterdam, the Netherlands from Tuesday 8 to Sunday 20 August 2023. At the event, 1,500 Paralympic athletes from forty-five different European countries will compete to become European Champions.

All sports that are part of the European Para Championships have a direct connection to the Road to the Paris 2024 Paralympics. Paralympic Qualifying Points can be earned during this event. Some sports even involve direct qualification for Paris 2024.

Combining multiple European Para Championships on one occasion will create cross-pollination between sports federations, associations, and other stakeholders. The European Para Championships are an exceptional event that Europe has never seen or experienced!

ROTTERDAM

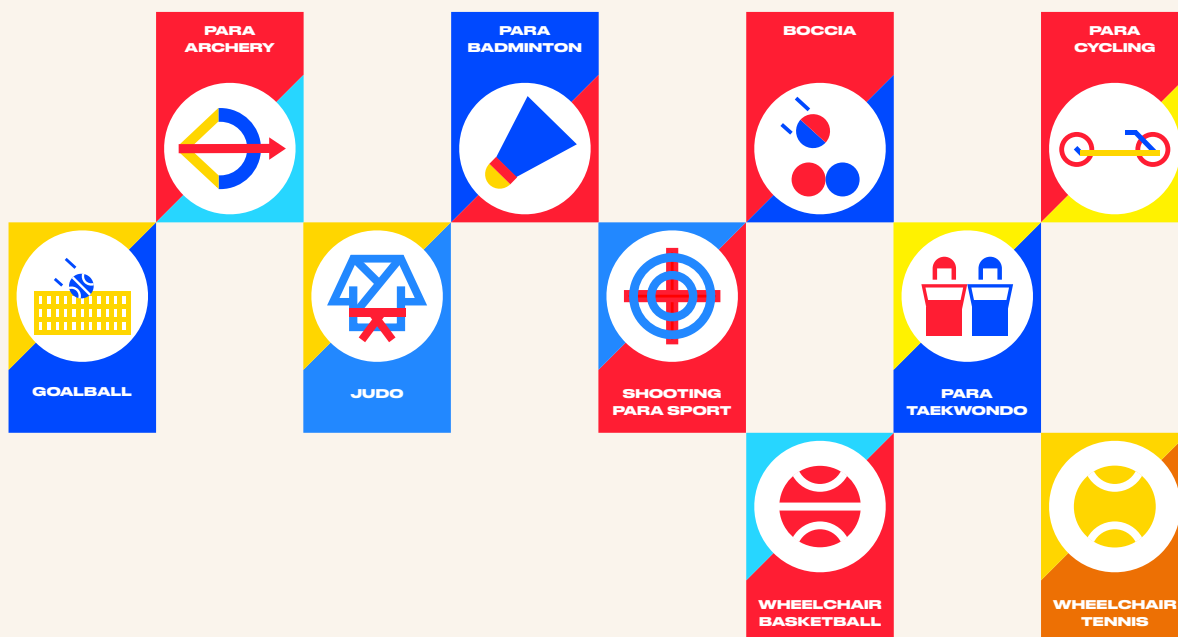
Rotterdam, the second largest city in the Netherlands, will host the inaugural edition of the European Para Championships in 2023. The main hub, and therefore the venue for multiple sports, is Rotterdam Ahoy. The venue is very well known as the 'biggest on earth' since 1971. It offers a base for international artists, top sports professionals, politicians and celebrities.

In addition to this exceptional world-class indoor location, the European Para Championships 2023 will also use various outdoor venues in the heart of Rotterdam. These 'city center courts' ensure that the parasports come to the people, instead of the other way around. In this way, we

present unique para sports in a high-quality way to Rotterdam and its residents & visitors. This allows them to get acquainted with parasport of the highest level. Enjoy top sports at unique locations!

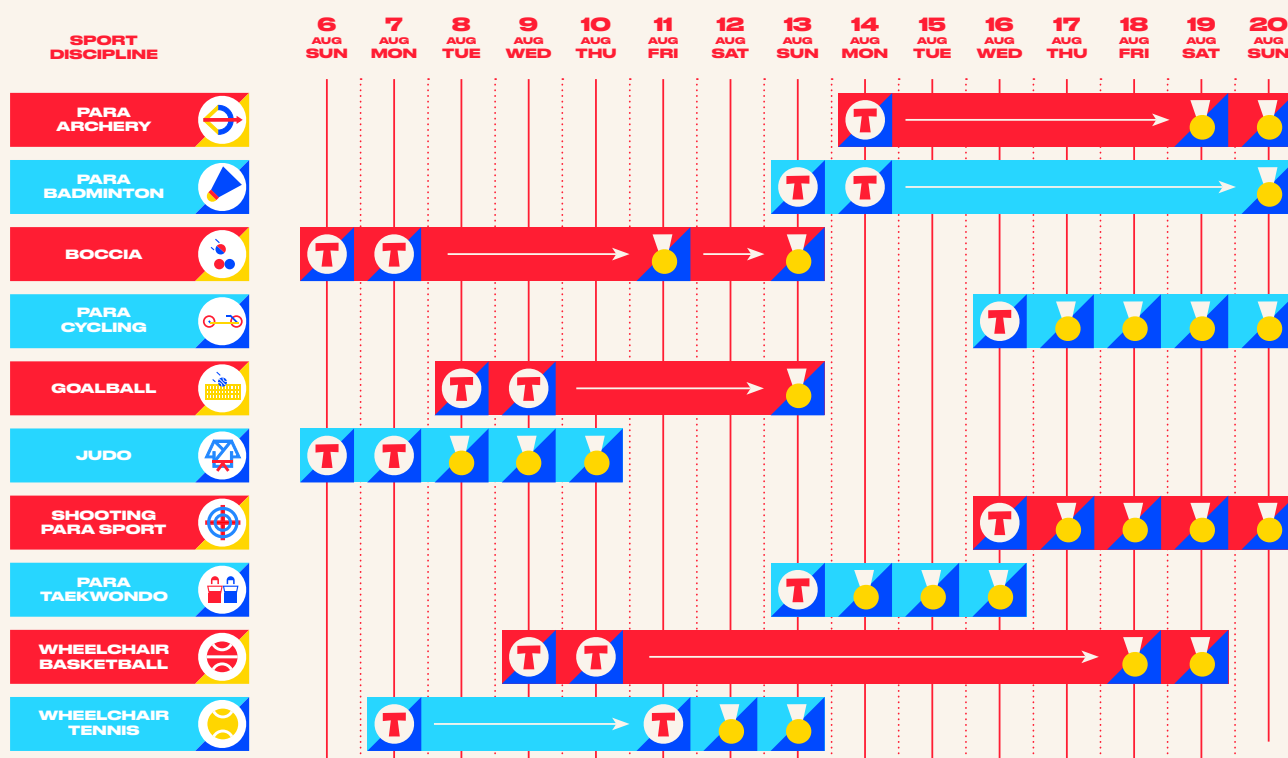
It is important to emphasize that the European Para Championships will not be a one-off event. Besides organizing the inaugural edition in Rotterdam, the Netherlands, the organizing committee develops the concept, scenario and event in such a manner that it will serve as a solid basis for guaranteeing the continuity of the event on the European sports calendar in 2027, 2031 and beyond.

SPORTS



PROGRAM

The event will take place between August 8 and August 20, 2023. The selected dates are aligned with the national and international sports calendars. They are also aligned as much as possible with other relevant events that are part of the sports that are also included in the 2023 European Para Championships.



T TRAINING SESSION/ CLASSIFICATION
 FINALS

WHEELCHAIR AND PROSTHETICS REPAIR SERVICE

A wheelchair and prosthetics repair service will be present at Rotterdam Ahoy from 6 August till 20 August 2023.

MEDICAL & INSURANCE

A first aid service with medical attention and ambulance service is available in Rotterdam Ahoy and at all outdoor competition venues from 6 August till 20 August 2023.

Each team must attend the event with their own medical and travel assurance to cover loss of property, injuries or medical treatment, travel disruption or luggage loss. The local organizing committee will accept no responsibility for injuries or loss of wages due to injuries. The organizing committee will provide third-party liability insurance for the participants, volunteers and other parties concerning the event.

ANTI-DOPING

The organizing committee undertakes the anti-doping rules and regulations as laid down according to the Anti-Doping Code of the International Federation. Anti-doping testing will be carried out by an approved and accredited laboratory.

VISA

Anyone part of the European Para Championships who require a Visa, for example a staff member from outside of Europe, can request a Visa invitation letter from the local organizing committee. Please send a request that includes the following information to

registrations@europeanparachampionships.com

- » Full name according to passport
- » Date of birth
- » Passport number
- » Function (e.g. athlete, coach, team manager)

Please note that Visa invitation letters will only be given to persons who are registered for the event.

CLIMATE

The Netherlands has a temperate maritime climate, influenced by the North Sea and the Atlantic Ocean, with cool summers and moderate winters. Average daytime temperatures vary from 2°C to 6°C in the winter and 17°C to 20°C in the summer.

Being a small and flat country, the Netherlands has a quite uniform climate, although there's a slightly greater continentality in inland areas

compared to coastal areas, where Rotterdam is located, which in turn are windier.

In summer, from June to August, the temperatures are generally pleasant, but the sun does not shine very often. Cool and rainy days are quite frequent, however, they alternate with warmer days, with the sun peeping through the clouds and the temperature exceeding 25 °C.

INTERNET

Internet is free of charge and available in all official hotels according to the hotels' regulations and at the EPC main hub Rotterdam Ahoy.

WATER

The tap water in the Netherlands is safe to drink. Tap water in the Netherlands is among the cleanest in Europe.

CONTACT

Registrations

registrations@europeanparachampionships.com



2 COMPETITION

COMPETITION PROGRAM*

7 AUG MON	15 AUG TUE	16 AUG WED	17 AUG THU
Official European Para Championships Opening Ceremony	Arrivals day	Training	Competition
18 AUG FRI	19 AUG SAT	20 AUG SUN	21 AUG MON
Competition	Competition	Competition	Departures day

**The competition program may be subject to change by the LOC.*



LOCATION

The European Para Championships 2023 cycling events will take place in the surroundings of Rotterdam.

CATEGORIES



Divisions/categories	Thursday August 17 - Sunday August 20 2023
Time trial Men's and Women's	B, T1, T2, C1-C5 and H1-H5
Road Race Men's and Women's	B, T1, T2, C1-C5 and H1-H5
Team relay Men's and Women's	H1-H5

RULES AND REGULATIONS

The event is organized in accordance with the rules of the Union Cycliste Internationale (UCI) and these rules are the reference for everything not mentioned in this document. Riders must compete in their national jersey.

START ORDER

The starting order will be determined according to the UCI/UEC regulations. The riders (of the Road Race) line up in the order in which they are to be called at the starting line. The number of riders on each line is determined by the President of the Commissaires Panel and supervised by a commissaire. The rider decides himself which position he takes on the line.



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FACILITY SERVICES



ENTRY PACKAGE

The organization of the European Para Championships 2023 has created an entry package that includes entry to the event, accreditation, and other facility services that all participants need, but do not want to worry about. The organization strives to create the best setting possible for athletes to excel in.

The para cycling entry package includes **entry fee and accreditation**. **Accommodation and catering** are optional and can be added to the package. A more detailed explanation of each of these can be found in the following paragraphs. Registrations for the entry packages can be made in the Facility Registration System. Please note that the basic entry package is mandatory for anyone in need of an accreditation.

- » The prices are per person, per night
- » The earliest check-in date is 15 August 2023, and the latest check-out date is 21 August 2023
- » For any additional nights please send your request to the LOC

	One-time fee per person.	Per person per night. Based on a <u>single</u> use hotel room.	Per person per night. Based on a <u>twin</u> use hotel room.
Entry package including entry fee and accreditation.	€100	—	—
Entry package including entry fee, accreditation, accommodation and tourist tax, catering, and VAT.	—	€195	€150

For any federation guests or staff that want to visit the event, the organizing committee offers three options:

- » Attending the event as federation staff member
- » Attending the event as a visitor with a ticket (to the LOC every visitor is the same, there will be no distinction between ticket types)
- » Attending the event as a VIP guest with access to the hospitality lounge

More information on federation staff registrations, tickets and VIP/hospitality packages will be sent to you shortly.



ACCOMMODATION

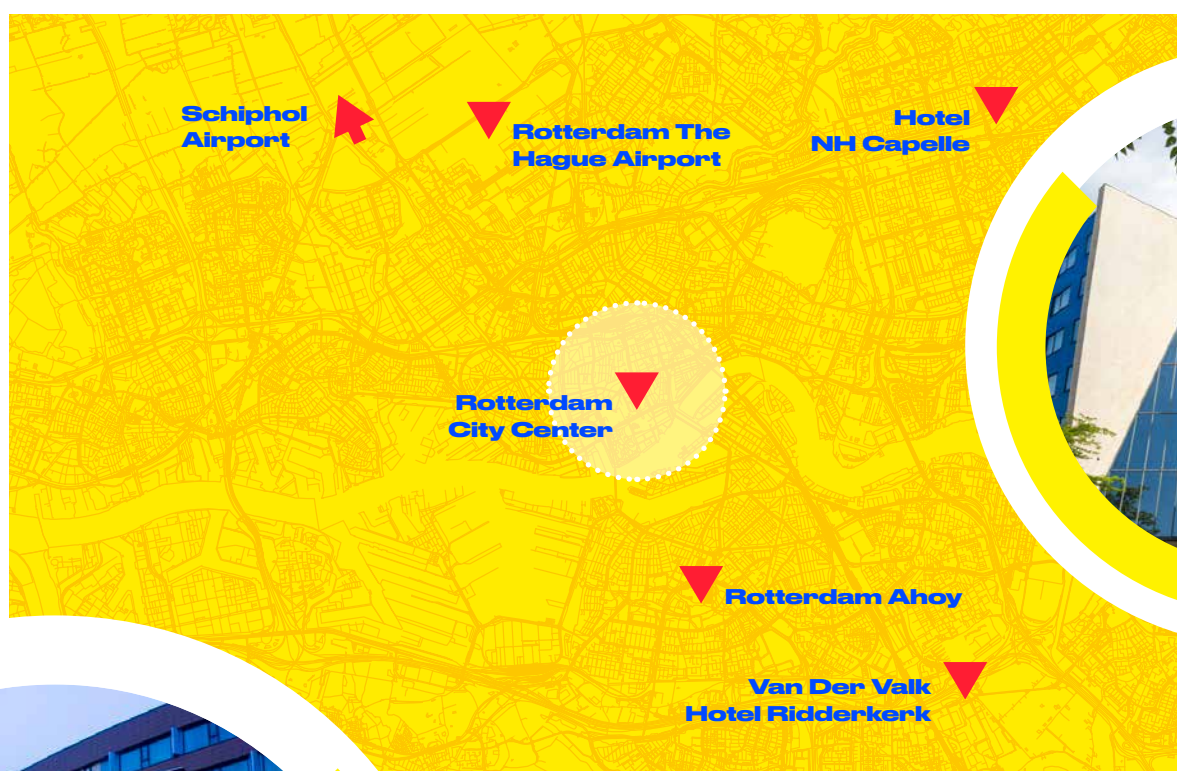
In August 2023, The European Para Championships will use over 1,000 hotel rooms a day in the Rotterdam region. For athletes, only accommodations that are fully accessible for athletes with disabilities will be used. All important preconditions in this area will be met. During the European Para Championships 2023 all para cycling athletes and teams will be staying at Van Der Valk Hotel Ridderkerk and Hotel NH Capelle.

Van Der Valk Hotel Ridderkerk

Hotel Ridderkerk is located on one of the biggest traffic junctions of the Netherlands, on a stone's throw away from the city of Rotterdam. The 140 modern hotel rooms and suites are provided with all facilities. So, there will always be a room that fits your stay. In our restaurant, you can enjoy various national and international dishes. Prefer a drink? Come visit our hotel bar or enjoy our sunny terrace when the weather is good.

NH Capelle

The NH Capelle hotel hits just the right spot for travelers. It is close to two main highways and is an easy drive from Rotterdam airport. For those looking to explore the city sights, a short walk and metro ride gets you into the center. The hotel's rooms have a modern look with hardwood floors. Some of the rooms have a view of a little lake, while a stay in an Executive Room brings extra touches like a morning newspaper and chocolates.



**Van Der Valk Hotel
Ridderkerk**
Krommeweg 1
2988 CB Ridderkerk

Hotel NH Capelle
Barbizonlaan 2
2908 MA Capelle
aan den IJssel





ACCREDITATION

In the entry packages accreditation is included. To receive an accreditation all required information needs to be filled in the Facility Registration System. An application cannot be completed without uploading a photo for the accreditation.

Accreditations can be picked up at the event information desk in your hotel. Please note that accreditations will only be handed out when all invoices are fully paid. Registration for accreditation on site is not possible.

TRANSPORT

To the Netherlands

Rotterdam The Hague Airport is located just seven kilometres from the city center of Rotterdam and offers flights to and from more than 50 European destinations. Besides this airport, there are several other airports near the city of Rotterdam. Amsterdam Airport Schiphol can be reached from the center of Rotterdam by car or bus within one hour. Travel time to Eindhoven Airport is approximately 75 minutes. Both airports are also easily accessible from Rotterdam by public transport.

CATERING

All meals provided by the European Para Championships 2023 will be prepared with the needs of top athletes in mind. There will be great quality healthy foods with regard for any dietary requirements participants might have.

In the second entry package three meals a day are included. Breakfast and dinner will be served at the hotel. Lunch will be served at the competition venue. Catering starts with dinner on the day of check-in and ends with breakfast on the day of check-out.

TERMS AND CONDITIONS

The terms and conditions as stated in appendix 1 apply to the entry packages.



4 REGISTRATION

PROCEDURE

The European Para Championships 2023 has a two-step registration process. The sports registration will take place through the platform and the standard registration procedure of WSPS. There is a separate registration system for the entry package. In the EPC Facility Registration System national federations can register their team members for the entry package.

SPORTS REGISTRATION

The national federations must register their riders directly on the UEC online registration system www.uec.ch/en/registrations. Registration will open on 1 March 2023 and will be closing on 1 June 2023 (23:59 CET). The national federations must register their accompanying members at the same time as the athletes with a special comment, who they will accompanying.

This confirmation shall indicate the number of persons making up each delegation, the registration of the riders in each race as well as their sport class, the accommodation used during the event, the full contact details of the team manager and the arrival times of each athlete.

A single representative of each national federation shall confirm the participants for all athletes of that nation, whether they participate through the national team, as individuals, or for another team on the recommendation of the national federation.

Only the national teams that have paid the registration fee in time will receive their accreditation and will be able to participate in the competition.

Deadline for the registration: Thursday 1 June 2023 (23:59 CET). Applies to riders' team members and official NF delegates.



EPC FACILITY REGISTRATION SYSTEM

The EPC Facility Registration System is used for the registration for the entry package. Please note that the entry package is mandatory for anyone in need of accreditation. It is not possible to exclude one of the options. There are no accreditation-only packages.

To receive an accreditation all required information needs to be filled in the Facility Registration System. An application cannot be completed without uploading a photo for accreditation.

PAYMENT

After the registration for the entry package in the EPC Facility Registration System an invoice will be sent. This invoice will have to be fully paid by 1 July 2023. In the EPC Facility Registration

System the local organization committee will show when (partial) payment of the invoice has been received. Any entries made after one of the payment deadlines require immediate payment according to the expired deadline.

PAYMENT DETAILS

Bank account holder name	European Para Championships the Netherlands B.V.
Bank account holder address	Angelenweg 153, 5349 TG Oss, The Netherlands
Bank	Rabobank
Bank address	Croeselaan 18, 3521 CB Utrecht, The Netherlands
Account no/IBAN	NL97 RABO 0365 9449 71
Bic/Swift code	RABONL2U
Subject/details	Please mention your team name, debtor number and invoice number in your payment.
Important	All payments shall be made in EUR by bank transfer. Bank transfer fees are responsibility of the sender. Credit cards and travel checks will not be accepted.

DEADLINES

1 March 2023	Opening sports registrations
1 April 2023	Opening EPC Facility Registration System
1 June 2023	Closing EPC Facility Registration System
1 June 2023	Closing sports registrations
1 July 2023	Payment deadline

Article 1. Applicability

- 1.1 These general terms and conditions apply to legal and other acts and agreements between the Organiser and the Other Party.
- 1.2 If any provision of the general terms and conditions proves to be void, this will not affect the validity of the other terms and conditions. In consultation, a provision that is in line with the intention of the parties will then replace the void provision.
- 1.3 The applicability of the general terms and conditions of the Other Party is explicitly rejected.
- 1.4 These general terms and conditions may be amended by a mere notification from the Organiser to the Other Party. In the absence of written protest within 30 days after this notification, the amended general terms and conditions will apply from the day of notification to all legal acts and agreements to be concluded and to all agreements in force between the parties and current agreements, insofar as they are executed after the day of notification.
- 1.5 The deadlines in these general terms and conditions will always be final for the Other Party.
- 1.6 Provisions of the general terms and conditions may only be derogated from in writing.

Article 2. The formation and content of the agreement

- 2.1 All offers, quotations, expense budgets, etc. of the Organiser will be subject to contract, unless the Organiser has stated otherwise in writing.
- 2.2 All information and/or specifications provided by the Organiser are approximate only, unless explicitly stated otherwise in writing.
- 2.3 The Organiser will be entitled to engage third parties for the performance of the assignment.
- 2.4 Unless explicitly stated otherwise, any offer from the Organiser will be subject to contract and may still be withdrawn by the Organiser.
- 2.5 The Organiser will have the right to refuse an application without stating any reasons.
- 2.6 The agreement between the Organiser and the Other Party will be concluded after the Other Party has submitted the reservation for one or more hotel rooms and the Organiser has confirmed this to the Other Party in writing.
- 2.7 The reservation is made on the basis of a fully completed reservation form that is submitted to the Organiser.
- 2.8 This reservation may only be changed with the Organiser's approval.
- 2.9 The agreement will only be formed after the Organiser has confirmed the reservation in writing.
- 2.10 Unless explicitly agreed otherwise between the parties, the Other Party cannot derive any rights in respect of the room(s) assigned to them.

Article 3. Obligations of the Other Party

- 3.1 The Organiser may deny an Other Party who, in the sole opinion of the Organiser, acts in violation of the agreement (including but not limited to the accommodation's safety regulations, instructions and house rules) the use of the accommodation with immediate effect.
- 3.2 The Other Party will be responsible for the actions/omissions of any third parties engaged and/or invited by them.
- 3.3 The Other Party will be obliged to take out travel and/or cancellation insurance.
- 3.4 Persons for whom the Other Party has not made any reservations may be removed from the accommodation on the Organiser's instructions. In the event that the Other Party fails to immediately comply with the above notice, the Organiser will be entitled to remove these persons or have them removed at the Other Party's expense and risk, without the Other Party being entitled to claim compensation.
- 3.5 Persons who - in the sole opinion of the Organiser - misbehave in the accommodation (or corresponding spaces) may be denied access by or on behalf of the Organiser with immediate effect.

Article 4. Other Obligations

- 4.1 Without the written permission from the Organiser, the transfer of all or part of the agreement (or the making available of the rented accommodation) by the Other Party to a third party will not be permitted.
- 4.2 If the accommodation is not or not fully used, this will be at the Other Party's expense and risk, and this will not release the Other Party from their payment obligation.
- 4.3 If the Other Party acts in violation of the agreement, the Organiser will be entitled to terminate the agreement without any judicial intervention being required, in which case the Organiser will retain the right to full payment.
- 4.4 If the rented accommodation is left unused or is vacated, the Organiser will have the right to make the accommodation available to others.

Article 5. Cancellation of the event

- 5.1 If an event is cancelled either wholly or partially, the Other Party will not be entitled to compensation, regardless of the cause for the cancellation of the event, unless this is solely attributable to the Organiser due to an intentional act or gross negligence on the part of the Organiser.
- 5.2 If the full or partial cancellation of the event is communicated in writing within 27 days prior to the first check-in date of the hotel accommodation, the Other Party must make a claim under the travel and/or cancellation insurance taken out by them in advance with respect to any accommodation and usage expenses already paid. In the event of written communication more than 27 days prior to the first check-in date, the payment made will be refunded to the Other Party in accordance with the cancellation provisions of Article 7. The Other Party must make a claim under the travel and/or cancellation insurance with respect to the part of any accommodation and usage expenses paid that is refunded.
- 5.3 If the Other Party or persons for whom reservations have been made by a third party (including national and international federations, the government or other bodies) are excluded from participation in the event, the Organiser will not refund any accommodation and usage expenses already paid, other than in accordance with the cancellation provisions specified in Article 7.

Article 6. Price, payment

- 6.1 All (agreed) amounts are exclusive of VAT and any other government levies, unless agreed otherwise in writing.
- 6.2 The Other Party will be obliged to provide security for the obligations under the agreement at any time on the Organiser's demand.
- 6.3 Payment terms of the invoices are 14 days after the invoice date. Payment terms are 8 days if the Organiser has accepted the reservation within one month before the start of an event. The full payment must always be received before the first day of the overnight stay at the latest. The Other Party will be in default by operation of law if payment has not been made within the stated periods. After that, it will owe a contractual interest rate of 1% a month (or part of a month).
- 6.4 Payment must be made in the manner to be specified by the Organiser.
- 6.5 The Organiser will not be in default as long as the Other Party has not (completely) fulfilled their obligations.

Article 7. Cancellation provisions for booked accommodation

- 7.1 After the agreement for the reservation of the accommodation has been formed, it will only be possible to cancel the agreement in writing, and the following cancellation provisions will apply.

Cancellations until 30 April 2023:	0% owed
Cancellations between 1 May 2023 and May 31st 2023:	50% owed
Cancellations from 1 June 2023:	100% owed
- 7.2 If, at the time of cancellation, the Organiser's loss exceeds the cancellation fee included in Article 7.1 of these general terms and conditions, the Other Party must compensate the Organiser for this amount in excess.
- 7.3 The Organiser will be entitled to charge to the Other Party all costs, including full extrajudicial costs subject to a minimum of €250.00 excluding VAT and legal costs.

Article 8. The Organiser's liability

- 8.1 The Organiser will only be liable for damage or loss (i) if this damage or loss is covered by the liability or other insurance, and in that case up to the amount paid out by the insurance, if the insurance company pays out, plus the excess or (ii) in case of an intentional act or gross negligence. If the insurance company does not pay out, the Organiser will be liable at most for the damage or loss up to the amount of the booked accommodation.
- 8.2 If the Organiser is liable, this liability will be limited to direct damage or loss and it will in no event include indirect damage or loss and/or consequential damage or loss.
- 8.3 Notice of the exercise of all rights of action and other authorities, of any nature whatsoever, which the Other Party has vis-à-vis the Organiser, must have been received by the Organiser in writing within 12 months after the time that the Other Party became or could reasonably have been aware of them, in the absence of which they will lapse.
- 8.4 All guests of the Other Party will be present at their own expense and risk. Neither the Organiser nor the owner of/partly entitled to the accommodation will be liable for any damage to property or for accidents of the Other Party or guests, unless the damage has been caused as a result of an intentional act or gross negligence on the part of the Organiser.
- 8.5 The Other Party indemnifies the Organiser against third-party claims (including but not limited to participants and visitors), who suffer damage or loss in connection with the performance of the agreement.

Article 9. Applicable law and competent court

- 9.1 Dutch law applies exclusively to all legal relationships between the Organiser and the Other Party.
- 9.2 The Court of Oost-Brabant has exclusive jurisdiction to hear disputes between the parties, to the extent that mandatory statutory provisions do not oppose this.