

ORGANIZERS CHECKLIST CADF Anti-doping Controls



The organizers have to provide the following:	Provided Yes / No
1. For the DCO	
- Single hotel room with breakfast	
- Independent mean of transportation during the event for the DCO	
- Pick-up to and from the airport or train station	
2. Transport of Samples to a WADA accredited laboratory	
- Organised with a reliable courier company or member of staff	
- Transport planned as soon as practicable and wherever possible on the day of collection	
- Customs or authorisation paperwork prepared	
3. Accreditation	
The DCO and the chaperons have appropriate accreditation to have access to all areas of the venue without any restrictions.	
4. Sample Collection Personnel	
- Male or Female doctor or nurse: assigned solely for the anti-doping controls (not assigned to the medical infrastructure of the race)	
- Chaperons: one chaperon per rider to be tested (must be of the same gender as the rider)	
- Assistant: to assist the DCO before and during the event and act as the liaison with the organizers	
5. Doping Control Equipment	
- Urine kits: (Berlinger) urine collection vessels and sealed A&B bottles (1.5 times the number of tests)	
- Partial sample kits: (Berlinger) 1.5 times the number of tests	
- Sign posts: for direction from finish line to doping control station	
- Place & board at the finish line: to display the list of riders selected to undergo testing	
6. Doping Control Station	
- Located in the immediate vicinity of the finish line	
- Clearly signposted from the finish line	
- Privacy of the riders is respected	
- Heated, large enough, solely used for anti-doping purposes and includes three separate areas:	
1. Waiting room:	
- Ventilation or open window	
- Sealed drinks – Mineral water, soft drinks	
- Comfortable seats (10) and table	
- TV (for DCO to see results and select riders for testing)	
- Rubbish bin (garbage can)	
2. Lavatories:	
- Toilets	
- Large enough, as Doctor (nurse) needs to witness the passing of the sample	
- Equipped with running water, soap and towels	
- Mirror on the wall behind the toilets in order to facilitate the witnessing of the Doctor (nurse)	
3. Processing Areas - Administration room	
- Ventilation or open window	
- Desk	
- Chairs (4)	
- Communication system (telephone and/or radio)	
- Fridge to keep samples cool before their transport - with a lock	
- Packaging, adhesive tape, address labels to send the kits	
- Rubbish bin (garbage can)	
- Power points (electrical outlet)	
- Envelopes (A4)	
Note: 2 processing rooms and 2 lavatories have been planned as more than one DCO is designated	